



## **Unified Development Ordinance Committee**

**Meeting Minutes  
June 16, 2011  
10:00 am**

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**Members Present:** Eddie Walters, Al Seibert, Marci Berry, Becky Noble, Tom Vincenz, Charlie Nern, Bill McDonald, Carol Santavicca

**Members Absent:** Alan Doolittle, Jim Strandquist, Bill McLane

**Staff Present:** Sandy Wood, Cindy Nelson

**Others Present:** Landin Holland, Leon August, Sybil Kesterson, Karen Joseph

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- 1. Call to Order-**Meeting called to order at 10:00 am.
- 2. Agenda Comments-**None
- 3. Approval of Minutes-**None
- 4. Old Business-**None
- 5. New Business**
  - a. Discuss Articles One through Four of the Draft UDO

Landin gave each member a copy of the newly drafted UDO Definitions.

One committee member, Jim Strandquist, was not present at the meeting. However, Jim emailed his comments to Landin to be shared at the meeting if possible.

Sandy had type written comments from Gary Parker, Town Administrator and Lou Devita, Councilman to be shared at the meeting as well.

Discussion opened and the Committee was encouraged to make comments and corrections on Articles 1 through 4 of the UDO. Comments and suggested changes are listed as follows:

## Article 1 Changes

Page 1-3; Section 1.3 A- Applicability-add ETJ references to Section (A) Jurisdiction to read: "...within the town limits and ETJ..."

Page 1-2; Section (B) (1) and (2)-Purpose; Authority-clarify and clean up the text so the section is easier to read, also, list out the purposes in Section 2. The purposes would be easier to read in list form rather than in paragraph form.

Page 1-5; Purpose and Applicability; change the typo from (C) to (D). There were other grammatical changes to be made throughout the text.

Landin said to let him know of any words that would be better if a definition was created for them. Creating a definition eliminates the need for interpretation.

## Article 2 Changes

Page 2-3; Section 2.7- Adjoining and Vacant Lots of Record; add a graphic to demonstrate the requirements.

Page 2-3; Section 2.9- Sight Visibility Triangle-considerable discussion ensued on the topic. It was determined that language should be added to this section so the standard can be enforced on all properties including public and private property.

Page 2-4; Section 2.10-Temporary Storage Containers. This section is New to the ordinance. Landin pointed out that Temporary Storage Containers have become an issue in most places. This ordinance will give the Town some teeth for enforcement. Further discussion led to a change in the number of days a storage container is permitted to be on a property after a Certificate of Occupancy or final has been issued. The current ordinance reads "storage containers must be removed within (30) days...", Landin made a note to change it to "10 business days".

Page 2-6; Section 2.13 Livestock and Wild Animals Prohibited, Horses Restricted. Landin said this section needs work.

Page 2-7; Section 2.15 Major Collector Plan Requirements. This Section may not be needed. Further consideration will need to be discussed when the zoning article is addressed, as this is a zoning issue.

At this time the discussion on Articles 1 and 2 was completed. Article 3 will be reviewed at the next meeting.

- b. Provide Instructions for an exercise regarding the Table of Permitted Uses

Landin gave out a copy of the table of uses to each committee member. He instructed the committee to review the table and determine where a permitted use or special use or other uses would be better suited in a zoning district. Also, add any definitions where needed. The table will be collected and reviewed. Discussion on the exercise will take place at later date.

**6. Public Comment-None**

- 7. Adjournment-meeting adjourned at 11:25 am. Bill entertained a motion to adjourn. Motion made by Charlie. Second made by Tom. Motion carried unanimously.**

*William R. McDonald*  
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*Bill McDonald - Committee Chairman*

*Cindy Nelson*  
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*Cindy Nelson - Committee Secretary*